

ALABAMA ASSOCIATION
OF
SCHOOL BUSINESS OFFICIALS

AASBO Certificate Program Courses

<u>Courses</u>	<u>Hours</u>
 <u>May 2010</u>	
Effective Communication (core course)	3
Alabama's Financial Management Software* (core course)	3
Managing Federal Programs (core course)	3
Employment Legal Issues (elective)	3
Reporting Solutions in Nextgen (elective)	3
 <u>September 2010</u>	
Understanding Alabama Schools Accounting System (core course)	3
Financial Planning I (core course)	3
Financial Planning II (core course)	3
School Law I (core course)	3
McAleer Year-End Close (elective)	3
Employee Leave Laws (elective)	3
Personnel Reporting (elective)	3
Nextgen/Payroll Course (elective)	3

*This course was previously known as Data Management