



Alabama Association of School Business Officials

Archived Webinars

FLSA Wage and Hour

Payroll/Personnel Certificate Program Core Course

COURSE DESCRIPTION

This session will include an in-depth review of the Fair Labor Standards Act. Review of the regulations regarding exempt employees, overtime issues, dual employment and other wage and hour issues related to school boards.

PRESENTER

Gregg Smith, Attorney at Law

Employee Leave Laws

Payroll/Personnel Certificate Program Core Course

COURSE DESCRIPTION

An in-depth review of the federal and state leave laws for education employees. Topics to include sick leave, personal leave, catastrophic and military leave. Review of the requirements under the Family Medical Leave Act and discussion of other types of extended leaves.

PRESENTERS

Dennis Heard, State Department of Education

Whit Colvin, Bishop, Colvin, Johnson & Kent

Understanding Alabama's School Accounting System

AASBO Professional Certificate Program Core Course

COURSE DESCRIPTION

This session addresses the issues of funding for schools (LEAPS, SLEAPS, and the Foundation Program), financial coding, accountability law, and financial reporting requirements.

PRESENTER

Sonja Peaspanen, State Department of Education

Contracts/Purchasing

AASBO Professional Certificate Program Core Course

COURSE DESCRIPTION

Topics in this session will include the changes to the Alabama Competitive Bid Law, Public Works Law, and development of a purchasing procedure manual, contracts, utilizing purchasing co-ops and purchasing /procurement cards.

PRESENTER

David Smith, Executive Director, AASBO

HOW DOES AN ARCHIVED WEBINAR WORK?

An archived webinar is a recording of the original live web-based broadcast. From the comfort of your office you are able to watch and listen to the presentation online. The technical requirements are minimal—a computer with internet access and speakers. Participants will receive an email with a link to view the program after registering.

Once you receive the link, you will need to create an account. After you create an account, you will be able to access the course with just your username and password.

FURTHER INFORMATION

If you have questions or need more information, call Amanda Al-Betar, Program Manager, Professional and Management Development Programs, The University of Alabama at (205)-348-9966. You may fax her at 205-348-9276 or e-mail her at aalbetar@ccs.ua.edu

REGISTRATION FEES

The registration fee for each 3-hour course is \$100. Registration forms will only be accepted with either payment (check or credit card) or along with a school issued purchase order (must include copy). Faxed registration without payment will not be accepted.

NOTICE TO GRADUATES

AASBO Professional Certificate Program Graduates—this seminar will count toward your Professional Certification maintenance requirement of 18 Continuing Professional Education (CPE) hours per year (October through September). Each archived webinar will award 3 CPE hours.

Payroll/Personnel Certificate Program Graduates—this seminar will count toward your Professional Certification maintenance requirement of 12 Continuing Professional Education (CPE) hours per year (October through September). Each archived webinar will award 3 CPE hours.

Local School Financial Management Certificate Program Graduates—this seminar will count toward your Professional Certification maintenance requirement of 9 Continuing Professional Education (CPE) hours per year (October through September). Each archived webinar will award 3 CPE hours.

