

AASBO 55th Annual Conference

aasbo | Alabama Association of
School Business Officials



Thrive, Don't Just Survive!

April 29-May 2, 2025

Perdido Beach Resort, Orange Beach, AL



Alabama Association of School Business Officials

April 29-May 2, 2025

AASBO Membership Dues
Program # CS-2407-AASBODUES25-01

AASBO Membership is required to attend this training session.

Registration Options

Register by Mail
Registration Services
The University of Alabama
Box 870388
Tuscaloosa, AL 35487

Register by Phone
1-205-348-3000

- \$50 Active Members
- \$100 CSFO
- \$10 SASBO (optional)

Please submit this entire page for your registration. For multiple registrations, please duplicate this form.

First: _____ Middle Initial: _____

Last: _____

Preferred Name / Nickname: _____

School Name: _____

School System: _____

I work at a (Check One): Elementary Middle High School Central Office

Mailing Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____

Phone: _____

Job Title: _____

How did you find out about this program? _____

School issued purchase order # _____ (Must include hard copy.)

Enclosed is a check for \$ _____ made payable to THE UNIVERSITY OF ALABAMA

Charge \$ _____ to credit card: MasterCard VISA American Express Discover

Card # _____ Exp. Date / _____

Security / Verification / CVV Code _____ (Three or four digit code on back or front of credit card.)

AASBO Annual Conference

Program # CS-2504-AASBOCONF-01

April 29-May 2, 2025

Perdido Beach Resort, Orange Beach, Alabama

- \$300 Early Bird Registration Fee (before 3/20)
- \$350 Late Registration Fee (after 3/20)

Pre-Conference Workshops

There is no registration fee.
Pre-registration is required.

Tuesday, April 29, 2025

Select one:

9:00am - 3:00pm
Budgeting for New CSFOs

1:00pm - 4:30pm

Building Success:
Navigating the K-12 School Construction and
Project Management Process

1:00 - 4:30 pm

Managing Payroll and Human Resource Issues and
Challenges: Hiring, Leave, & Best Practices

Post-Conference Workshop

Thursday, May 1, 2025

1:00 - 4:00 pm

Team Building Workshop

aasbo.com



Pre-Conference Workshops

- *Budgeting Workshop for New CSFOs
- *Building Success: Navigating the K-12 School Construction and Project Management Process
- *Managing Payroll and Human Resource Issues and Challenges: Hiring, Leave, & Best Practices

Tentative Breakout Sessions

- *GASB Update
- *New Payroll Supervisor/Clerks Panel Discussion
- *Bidding: Start to Finish
- *Accounts Payable: Travel Procedures & Guidelines
- *Harris School Solutions Lab
- *GASB 34
- *Human Resources Best Practices
- *Capital Project Funding for Small Districts
- *Capital Assets (Identifying and Classifying Assets, Inventory and Capitalization Thresholds)
- *Avoiding Bid Violations
- *Payroll Q&A Panel
- *GASB 34 Practitioner/Examiner Views
- *Federal Programs: EDGAR/Monitoring
- *RSA/PEEHIP Update
- *AI in School Finance
- *Economic Update

Post-Conference Workshop

- *Team Building Workshop



Agenda at a Glance

Tuesday, April 29, 2025

11:00am-5:00pm	Registration
9:00am-3:00pm	Budget Workshop for New CSFOs
1:00pm-4:30pm	Pre-Conference Workshops
5:00pm-7:00pm	Opening Mixer (Sponsors & Vendors Welcome)

Wednesday, April 30, 2025

8:00am-9:00am	Registration
9:00am-11:30am	First General Session
11:30am-1:00pm	Lunch Break
1:00pm-1:45pm	Breakout Sessions
2:00pm-2:45pm	Breakout Sessions
3:00pm-4:00pm	Breakout Sessions
4:00pm-5:30pm	Vendor Hall Exhibit Reception

Thursday, May 1, 2025

7:30am-8:00am	Breakfast
8:00am-9:30am	Breakout Sessions
8:30am-10:30am	Vendor Hall Exhibits Open
9:30am-10:15am	Break in Vendor Hall
10:30am-12:00pm	Vendor Door Prizes/Economic Update
12:00pm-1:00pm	Lunch (afternoon workshop attendees only)
1:00pm-4:00pm	Post-Conference Workshop

Friday, May 2, 2025

8:00am-8:45am	Breakfast
8:45am-10:00am	Second General Session



Notice to Program Graduates

The AASBO Certificate Program for the Alabama Association of School Business Officials is supported by the State of Alabama Department of Education, Division of Administrative and Financial Services.

AASBO Professional Certificate Program Graduates - all courses will count toward your Professional Certificate continuing education requirement of 18 Continuing Education hours per year (October through September).

Payroll/Personnel Certificate Program Graduates- all courses will count toward your Payroll Certificate continuing education requirement of 12 Continuing Professional Education hours per year (October through September).

Purchasing Certificate Program Graduates- all courses will count toward your Purchasing Certificate continuing education requirement of 9 Continuing Professional Education hours per year (October through September).



General Information

REGISTRATION FEES

The Registration Fee for the AASBO Annual Conference is \$300 if received before March 20, 2025. After March 20th, the fee is \$350.00. The registration fee includes all workshops selected during the registration process.

This conference will sell out. Early registration is encouraged.

LOCATION AND LODGING

The AASBO Annual Conference will be at the Perdido Beach Resort located at 27200 Perdido Beach Blvd. Orange Beach, AL 36561.

Lodging is the responsibility of each participant. A room block is available at the Perdido Beach Resort. The group booking code will be included in your conference confirmation email.

The hotel will sell out—early registration is advised.

Overflow hotels will be posted on the AASBO website.

PARKING

Complimentary parking is available at the Perdido Beach Resort for conference attendees.

MEALS

Meals will be provided as indicated on the agenda.

CONTINUING PROFESSIONAL EDUCATION for CPA's

Courses will be submitted for approval by the Alabama State Board of Public Accountancy.

TRANSCRIPTS

Please contact Anna Clay Adams at acadams7@ua.edu to request a copy of your transcript.

FURTHER INFORMATION

If you have questions or need more information, call Anna Clay Adams, Program Coordinator, at (205)-348-6224.

AASBO MEMBERSHIP DUES

In order to attend this training session, you must be a member of AASBO. AASBO provides programs and services to promote the highest standards of school business practices through professional development, recognition, and the effective management of available resources.

Joining AASBO gives you the means to improve both yourself and your organization. Your annual dues of \$50 (\$100 for CSFO) can be paid on the registration form. Membership cycles run from July 1-June 30 each year.

BILLING POLICY

Registrations for Office of Teaching Innovation and Digital Education programs should be accompanied by check or credit card payment. Registrations that are submitted without payment will be billed and collected through UA Student Receivables. To ensure proper documentation of payment, we strongly encourage all registrations be submitted with payment.