

# **1<sup>st</sup> Annual AASBO Local School Financial Management Conference**

**September 13-15, 2022, Perdido Beach Resort, Orange Beach, Alabama**

## **Tentative Conference Agenda**

### **Tuesday September 13, 2022**

11:00 am - 1:00 pm	Registration
1:00 - 2:00 pm	Opening Keynote- Generation at Work
2:00 - 2:45 pm	Public vs Non – Public
3:00 - 3:45 pm	Month End Procedures
3:45 - 4:30 pm	Nextgen – A/P & Bank Reconciliations

### **Wednesday September 14, 2022**

7:30 - 8:00 am	Continental Breakfast
8:00 - 8:45 am	Leave Laws
8:45 - 9:30 am	Current Issues in LS Accounting
9:30 - 10:15 am	Nextgen – Allocation Tracking
10:30 - 11:15 am	Guidelines for Parent Support Organization
11:15 am - 12:15 pm	Working with Your Principal
12:15 - 1:15 pm	Lunch
1:15 - 2:00 pm	Working with School Staff
2:00 - 2:45 pm	Guidelines for CIS Funds
3:00 - 3:45 pm	Audit & Non-Compliance Issues

### **Thursday, September 15, 2022**

7:30 - 8:00 am	Continental Breakfast
8:00 - 9:30 am	Keynote
9:30 - 10:15 am	Alabama Ethics Law
10:15 - 11:00 am	Preparing for Retirement

The AASBO Certificate Program for the Alabama Association of School Business Officials is supported by the State of Alabama Department of Education, Division of Administrative and Financial Services.

## Notice to Program Graduates

**AASBO Local School Certificate Program Graduates** - All courses will count toward your Local School Certification continuing education requirement of 9 continuing professional education hours per year (October through September).

## General Information

### REGISTRATION FEES

The Registration Fee for the Annual Conference is \$250. This conference will sell out. Early registration is encouraged.

### LOCATION AND LODGING

The AASBO Local School Financial Management Annual Conference will be at the Perdido Beach Resort located at 27200 Perdido Beach Blvd. Orange Beach, AL 36561.

Lodging is the responsibility of each participant. A room block is available at the Perdido Beach Resort. The group booking code will be included in your conference confirmation email. **The hotel will sell out—early registration is advised.**

### OVERFLOW HOTELS WILL BE POSTED ON THE AASBO WEBSITE

### PARKING

Complimentary parking is available at the Perdido Beach Resort for conference attendees.

### MEALS

Meals will be provided as indicated on the agenda.

### CONTINUING PROFESSIONAL EDUCATION for CPA's

Courses will be submitted for approval by the Alabama Board of Public Accountancy.

### TRANSCRIPTS

Please contact Anna Clay Adams at [aasbo@ua.edu](mailto:aasbo@ua.edu) to request a copy of your transcript.

## **FURTHER INFORMATION**

If you have questions or need more information, call Anna Clay Adams, Program Coordinator, Professional and Management Development Programs, The University of Alabama at (205)-348-6224. You may e-mail her at [aasbo@ua.edu](mailto:aasbo@ua.edu).

## **AASBO MEMBERSHIP DUES**

In order to attend this training session, you must be a member of AASBO. AASBO provides programs and services to promote the highest standards of school business practices through professional development, recognition, and the effective management of available resources. Joining AASBO gives you the means to improve both yourself and your organization. Your annual dues of \$50 (\$100 for CSFO) can be paid on this registration form. Membership cycles run from July 1, 2022 - June 30, 2023.

## **BILLING POLICY**

Registrations for College of Continuing Studies programs should be accompanied by check or credit card payment. Registrations that are submitted without payment will be billed and collected through UA Student Receivables. To ensure proper documentation of payment, we strongly encourage all registrations be submitted with payment.



# Alabama Association of School Business Officials

## Registration Options

Register by Mail  
Registration Services  
The University of Alabama  
Box 870388  
Tuscaloosa, AL 35487

Register by Phone  
1-866-432-2015  
1-205-348-3000

Please submit this entire page for your registration. For multiple registrations, please duplicate this form.

First: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Last: \_\_\_\_\_

Preferred Name / Nickname: \_\_\_\_\_

School Name: \_\_\_\_\_

School System: \_\_\_\_\_

I work at a (Check One):  Elementary  Middle  High School  Central Office

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Job Title: \_\_\_\_\_

How did you find out about this program? \_\_\_\_\_

School issued purchase order # \_\_\_\_\_ (Must include hard copy.)

Enclosed is a check for \$ \_\_\_\_\_ made payable to THE UNIVERSITY OF ALABAMA

Charge \$ \_\_\_\_\_ to credit card:  MasterCard  VISA  American Express  Discover

Card # \_\_\_\_\_ Exp. Date / \_\_\_\_\_

Security / Verification / CVV Code \_\_\_\_\_ (Three or four digit code on back or front of credit card.)

Need our STAARS Vendor Number? Please use VC000118827 for UA College of Continuing Studies. The University of Alabama is committed to complying with the Americans with Disabilities Act. Requests for accommodation of physical and/or dietary needs should be made at least 30 calendar days in advance of the program date. Please email your request to [abergeron@ccs.ua.edu](mailto:abergeron@ccs.ua.edu). A portion of the invoice amount for this program will go to the Capstone Lifelong Learning Foundation to support activities of The University of Alabama and the College of Continuing Studies.

## September 13-15, 2022

### AASBO Member Dues

Program# CS-2207-AASBODUES23-01

*AASBO Membership is required to attend this training session.*

- \$50 Active Members
- \$100 CSFO
- \$10 SASBO (optional)

### Local School Annual Conference

Program # CS-2209-LSFMCONF-01

September 13-15, 2022

Perdido Beach Resort, Orange Beach, Alabama

\$250 Registration Fee

**All sessions are approved for continuing education. No core courses will be offered at the conference.**

# aasbo.com