

# AASBO 54TH ANNUAL CONFERENCE

NAVIGATING THE FUTURE

A compass rose with a red needle pointing towards the word 'FUTURE' on a dark, textured background. The compass is centered in the middle of the page, with the word 'FUTURE' written in large, bold, white letters across the top of the compass face. The needle is pointing towards the top right, towards the word 'FUTURE'. The background is a dark, textured surface that looks like a map or a globe.

**APRIL 30 - MAY 3, 2024**  
**PERDIDO BEACH RESORT**  
**ORANGE BEACH, AL**

# CONFERENCE WORKSHOPS

## PRE-CONFERENCE WORKSHOPS

- NEW CSFO BUDGET WORKSHOP
- BEST PRACTICES IN FINANCIAL MANAGEMENT & REPORTING
- UTILIZING THE RSA PORTAL

## TENTATIVE BREAKOUT SESSIONS

### FINANCE/ACCOUNTING

- SPECIAL EDUCATION PROGRAM FOR CSFOS
- UPDATE EARLY CHILDHOOD EDUCATION PROGRAM
- OVERVIEW OF MUNICIPAL BOND RATINGS
- CODING AND TRACKING DATA FOR IMPLEMENTATION OF GASB 96
- ACCOUNTING/AUDITING UPDATE

### PAYROLL/PERSONNEL

- NEXTGEN PROCEDURES FOR TRS/PEEHIP REFUNDS AND CREDITS
- TRS/PEEHIP UPDATE
- EMPLOYEE ONBOARD/OFFBOARDING PROCEDURES
- UNDERSTANDING THE SECURE 2.0 ACT
- SDE NEW APPLICANT TRACKING SYSTEM
- DEPARTMENT OF LABOR UPDATE

### GENERAL

- ECONOMIC UPDATE
- ALSDE PROGRAM/LEGISLATIVE UPDATE
- A+ UPDATE
- Q&A ON ALABAMA BID LAW AND PUBLIC WORKS
- FACILITY USE PROCEDURES
- HARRIS ASSET INVENTORY SYSTEM

## POST CONFERENCE WORKSHOPS

- GOLD MINE SESSION-BEST PRACTICES IN SUPPORT SERVICES
- NEXTGEN APPS FOR PAYROLL/PERSONNEL

# AGENDA AT A GLANCE

## **TUESDAY, APRIL 30, 2024**

**11:00AM - 5:00PM REGISTRATION**

**9:00AM - 3:00PM NEW CSFO BUDGET WORKSHOP (INVITATION ONLY)**

**1:00PM - 4:30PM PRE-CONFERENCE WORKSHOPS**

**5:00PM - 7:00PM OPENING RECEPTION (SPONSORS & VENDORS WELCOME)**

## **WEDNESDAY, MAY 1, 2024**

**8:00AM - 9:00AM REGISTRATION**

**9:00AM - 11:30AM FIRST GENERAL SESSION**

**11:30AM - 1:00PM LUNCH ON THE POOL DECK**

**1:00PM - 4:00PM BREAKOUT SESSIONS**

**3:00PM - 4:00PM VENDOR HALL (CSFO/PURCHASING)**

**4:00PM - 5:30PM VENDOR EXHIBITS RECEPTION**

## **THURSDAY, MAY 2, 2024**

**7:30AM - 8:30AM BREAKFAST**

**8:00AM - 9:30AM BREAKOUT SESSIONS**

**8:30AM - 10:30AM VENDOR HALL OPENS**

**9:30AM - 10:15AM BREAK IN VENDOR HALL**

**10:30AM - 12:00PM DOOR PRIZE GIVEAWAYS/GENERAL SESSION**

**12:00PM - 1:00PM LUNCH (AFTERNOON WORKSHOP ATTENDEES ONLY)**

**1:00PM - 4:00PM POST CONFERENCE WORKSHOP**

## **FRIDAY, MAY 3, 2024**

**8:00AM - 8:45AM BREAKFAST**

**8:45AM - 10:30AM SECOND GENERAL SESSION**

# 54TH AASBO ANNUAL CONFERENCE

APRIL 30 - MAY 3, 2024 PERDIDO BEACH RESORT, ORANGE BEACH, AL

THE AASBO CERTIFICATE PROGRAM FOR THE ALABAMA ASSOCIATION OF SCHOOL BUSINESS OFFICIALS IS SUPPORTED BY THE STATE OF ALABAMA DEPARTMENT OF EDUCATION, DIVISION OF ADMINISTRATIVE AND FINANCIAL SERVICES.

## NOTICE TO PROGRAM GRADUATES

**AASBO PROFESSIONAL CERTIFICATE PROGRAM GRADUATES - ALL COURSES WILL COUNT TOWARD YOUR PROFESSIONAL CERTIFICATION CONTINUING EDUCATION REQUIREMENT OF 18 CONTINUING PROFESSIONAL EDUCATION HOURS PER YEAR (OCTOBER THROUGH SEPTEMBER).**

**PAYROLL PERSONNEL CERTIFICATE PROGRAM GRADUATES- ALL COURSES WILL COUNT TOWARD YOUR PAYROLL CERTIFICATION CONTINUING EDUCATION REQUIREMENT OF 12 CONTINUING PROFESSIONAL EDUCATION HOURS PER YEAR (OCTOBER THROUGH SEPTEMBER).**

**PURCHASING CERTIFICATE PROGRAM GRADUATES- ALL COURSES WILL COUNT TOWARD YOUR PURCHASING CONTINUING EDUCATION REQUIREMENT OF 9 CONTINUING PROFESSIONAL EDUCATION HOURS PER YEAR (OCTOBER THROUGH SEPTEMBER).**

## GENERAL INFORMATION

### REGISTRATION FEES

THE REGISTRATION FEE FOR THE ANNUAL CONFERENCE IS \$300 IF RECEIVED BEFORE MARCH 20, 2024. AFTER MARCH 20TH THE FEE IS \$350.00. THE REGISTRATION FEE INCLUDES ALL WORKSHOPS SELECTED DURING THE REGISTRATION PROCESS. THIS CONFERENCE WILL SELL OUT. EARLY REGISTRATION IS ENCOURAGED.

### LOCATION AND LODGING

THE AASBO ANNUAL CONFERENCE WILL BE AT THE PERDIDO BEACH RESORT LOCATED AT 27200 PERDIDO BEACH BLVD. ORANGE BEACH, AL 36561.

LODGING IS THE RESPONSIBILITY OF EACH PARTICIPANT. A ROOM BLOCK IS AVAILABLE AT THE PERDIDO BEACH RESORT. THE GROUP BOOKING CODE WILL BE INCLUDED IN YOUR CONFERENCE CONFIRMATION EMAIL. THE HOTEL WILL SELL OUT—EARLY REGISTRATION IS ADVISED.

OVERFLOW HOTELS WILL BE POSTED ON THE AASBO WEBSITE

### PARKING

COMPLIMENTARY PARKING IS AVAILABLE AT THE PERDIDO BEACH RESORT FOR CONFERENCE ATTENDEES.

# 54TH AASBO ANNUAL CONFERENCE

APRIL 30 - MAY 3, 2024 PERDIDO BEACH RESORT, ORANGE BEACH, AL

## GENERAL INFORMATION

### MEALS

MEALS WILL BE PROVIDED AS INDICATED ON THE AGENDA.

### CONTINUING PROFESSIONAL EDUCATION FOR CPA'S

COURSES WILL BE SUBMITTED FOR APPROVAL BY THE ALABAMA BOARD OF PUBLIC ACCOUNTANCY.

### TRANSCRIPTS

PLEASE CONTACT ANNA CLAY ADAMS AT [ACADAMS7@UA.EDU](mailto:ACADAMS7@UA.EDU) TO REQUEST A COPY OF YOUR TRANSCRIPT.

### FURTHER INFORMATION

IF YOU HAVE QUESTIONS OR NEED MORE INFORMATION, CALL ANNA CLAY ADAMS, PROGRAM COORDINATOR, PROFESSIONAL AND MANAGEMENT DEVELOPMENT PROGRAMS, THE UNIVERSITY OF ALABAMA AT (205)-348-6224. YOU MAY E-MAIL HER AT [AASBO@UA.EDU](mailto:AASBO@UA.EDU).

### AASBO MEMBERSHIP DUES

IN ORDER TO ATTEND THIS TRAINING SESSION, YOU MUST BE A MEMBER OF AASBO. AASBO PROVIDES PROGRAMS AND SERVICES TO PROMOTE THE HIGHEST STANDARDS OF SCHOOL BUSINESS PRACTICES THROUGH PROFESSIONAL DEVELOPMENT, RECOGNITION, AND THE EFFECTIVE MANAGEMENT OF AVAILABLE RESOURCES.

JOINING AASBO GIVES YOU THE MEANS TO IMPROVE BOTH YOURSELF AND YOUR ORGANIZATION. YOUR ANNUAL DUES OF \$50 (\$100 FOR CSFO) CAN BE PAID ON THIS REGISTRATION FORM. MEMBERSHIP CYCLES RUN FROM JULY 1, 2023-JUNE 30, 2024. YOU CAN ALSO RENEW YOUR MEMBERSHIP FOR 2023-2024 ON THIS FORM.

### BILLING POLICY

REGISTRATIONS FOR OFFICE OF TEACHING INNOVATION AND DIGITAL EDUCATION PROGRAMS SHOULD BE ACCOMPANIED BY CHECK OR CREDIT CARD PAYMENT. REGISTRATIONS THAT ARE SUBMITTED WITHOUT PAYMENT WILL BE BILLED AND COLLECTED THROUGH UA STUDENT RECEIVABLES. TO ENSURE PROPER DOCUMENTATION OF PAYMENT, WE STRONGLY ENCOURAGE ALL REGISTRATIONS BE SUBMITTED WITH PAYMENT.



AASBO Membership is required to attend this training session.

Registration Options

Register by Mail Registration Services The University of Alabama Box 870388 Tuscaloosa, AL 35487

Register by Phone 1-205-348-3000

- [ ] \$50 Active Members [ ] \$100 CSFO [ ] \$10 SASBO (optional)

AASBO Annual Conference

Program # CS-2404-AASBOCONF-01 April 30-May 3, 2024 Perdido Beach Resort, Orange Beach, Alabama

- [ ] \$300 Early Bird Registration Fee (before 3/20) [ ] \$350 Late Registration Fee (after 3/20)

Pre-Conference Workshops

There is no registration fee. Pre-registration is required.

Tuesday, April 30, 2024

- [ ] 9:00 am - 3:00 pm Budgeting for New CSFOs (by invitation only)

- [ ] 1:00 - 4:30 pm Best Practices in Financial Management & Reporting

- [ ] 1:00 - 4:30 pm Utilizing the RSA Portal

Thursday, May 2, 2024

- [ ] 1:00 - 4:00 pm Best Practices in Support Services

- [ ] 1:00 - 4:00 pm NextGen Apps for Payroll/Personnel

Please submit this entire page for your registration. For multiple registrations, please duplicate this form.

First: Middle Initial:

Last:

Preferred Name / Nickname:

School Name:

School System:

I work at a (Check One): [ ] Elementary [ ] Middle [ ] High School [ ] Central Office

Mailing Address:

City: State: Zip:

Email Address:

Phone:

Job Title:

How did you find out about this program?

[ ] School issued purchase order # \_\_\_\_\_ (Must include hard copy.)

[ ] Enclosed is a check for \$ \_\_\_\_\_ made payable to THE UNIVERSITY OF ALABAMA

[ ] Charge \$ \_\_\_\_\_ to credit card: [ ] MasterCard [ ] VISA [ ] American Express [ ] Discover

Card # \_\_\_\_\_ Exp. Date / \_\_\_\_\_

Security / Verification / CVV Code \_\_\_\_\_ (Three or four digit code on back or front of credit card.)