

POSITION VACANCY FOR CLAY COUNTY SCHOOL SYSTEM

TITLE: Chief School Financial Officer

REPORTS TO: Board Members; Supervised by Superintendent

FLSA STATUS: Exempt

QUALIFICATIONS: Have a minimum of three years' experience in business-related field (experience in governmental agency accounting preferred)

Obtain certification as a Chief School Finance Officer from the Alabama State Department of Education within three (3) years of employment

Maintain certification through continuing education requirements

Must be bondable

Meet one or more of the following professional requirements:

1. Hold a baccalaureate/bachelor degree from an accredited four-year college or university with a concentration in a business-related curriculum (accounting, finance, business administration, etc.) including at least 9 semester hours in accounting.
2. Hold a MBA or other graduate degree in a business-related field from a regionally accredited institution.
3. Is a Certified Public Accountant
4. Hold a baccalaureate/bachelor degree in a concentration other than a business-related curriculum but has a least 24 semester hours of business-related courses, with at least 18 hours in the following courses (or course equivalent):
 - (1) Principals of Accounting I (3 semester hours)
 - (2) Principals of Accounting II (3 semester hours)
 - (3) Intermediate Accounting (3 semester hours)
 - (4) Cost Accounting (3 semester hours)
 - (5) Governmental Accounting (3 semester hours)
 - (6) Financial Management (3 semester hours)
 - (7) General Management (3 semester hours)
 - (8) Business (or Organizational) Communications (3 semester hours)

Salary: Negotiable (based on experience and qualifications)

Contract: 12 months – 240 days

Applications will be accepted for no less than 14 days from June 8, 2022

Application Packet should include the following:

- ✓ Cover Letter
- ✓ Resume
- ✓ Support Personnel Application
- ✓ College Transcript
- ✓ Copy of Applicable Professional Licenses and/or Certifications
- ✓ Copy of Valid Driver's License
- ✓ Copy of Social Security Card

Applications can be submitted to the attention of: [Lisa Hurst](#)

Email: hurstl@clayk12.org

Mailing Address: Lisa Hurst
P.O. 278
Ashland AL 36251

*** Applicants will be notified by the board of education if selected for interview. ***